DASMESH PUNJABI SCHOOL

Dasmesh Punjabi Educational Association (DPEA)
ANNUAL GENERAL MEETING MINUTES

Date: September 20, 2025
Location: 5930 Riverside Street, Abbotsford, BC, V4X 1T8
Cafeteria, 3rd Floor, Building B

SCHOOL PRAYER AND NATIONAL ANTHEM
The Dasmesh Punjabi School students performed the School Prayer and National Anthem at 2:05 p.m.

CALL TO ORDER
The meeting was called to order at 2:10 p.m. on Sunday, September 20, 2025, by the President of the Board of Directors, Mr. Gurpiar S. Romana

LAND ACKNOWLEDGEMENT
Mr. Shabnam S. Brar, Secretary of the Board of Directors (the board secretary), began the meeting with slides and requested that the School Business Manager, Mr. Loveraj S. Grewal, read the Land Acknowledgement.

MOTION TO CHANGE THE ORDER OF ITEMS IN THE AGENDA AND APPROVAL OF AGENDA

The board secretary requested that the motion to move items 5 and 6, that is, the Election of Board of Directors and the Election of Board of Trustees, be moved to items 1 and 2. The updated agenda was presented. The motion and the updated agenda were approved by Mr. Bhupinder S. Bansal and Mr. Davinder S. Brar and were opposed by none.

ELECTION OF THE BOARD OF DIRECTORS
The board secretary presented the names of the current board of directors and stated that there are 3 termed board members. The 3 positions, valid for 3 years, are to be filled, and there are 4 nominees. He presented the nominees' names: Mr. Shabnam S. Brar, Mrs. Karamjit K. Sandhu, Mrs. Harpaljit K. Dhaliwal, and Mr. Money S. Kaler. Each member introduced themselves, and the members were asked to vote in the election.

ELECTION OF THE BOARD OF TRUSTEES
Election of 1 Trustee position to be filled for 2 years and 2 term-completed trustee positions to be filled for 3 years. The board secretary presented the names of the 2 termed board members. The 2 positions, valid for 3 years, are to be filled, and there are 2 nominees. He presented the names of the nominees: Mr. Moe. S. Gill and Mr. Shavinder S. Gill. As there were no other nominations, no elections were held. For the Trustee position to be filled for 2 years, there was only one candidate, Mr. Hartej Preet Singh Dhaliwal, so no election was held.

ANNUAL GENERAL MEETING 2024 MINUTES OF MEETING

The board secretary shared the highlights of the 2024 Annual General Meeting minutes. The highlights were displayed on the projector for the attendees (members) to read, and a copy of the detailed notes was handed over to the members as part of the package, per request. Mr. S. Brar gave members the opportunity to ask questions about the meeting minutes. As no questions were asked, he requested the approval of the meeting minutes.

Approved by: Dr. Shavinder S. Gill and Mr. Gurmeet S. Dhaliwal
Opposed by: None

ANNUAL REPORT 2024-2025

The board secretary requested the school principal, Mr. Jaspal Singh Dhaliwal (school principal) to present the Annual Report for the school year 2024-2025. The school principal presented the detailed report via a presentation displayed on the projector. He introduced the school's history and emphasized that the enrollment data for the current school year was the highest ever. He talked briefly about the following points:

1. Staffing - New Vice-Principal, Mr. Scott Walton, for the Grades 6 to 12
2. New PAC Team
3. Ministry inspection of the school to be scheduled in the 2026-2027 school year
4. Provincial Assessments Data from the school years 2020 to 2025. He emphasized the decline in Literacy data from Grade 4, and one of the main reasons behind the decline was the 15% of students taking extended leaves of over three weeks from school. The extended leaves impact the fundamental skills of the students.
5. The school's graduate program:
    a. Introductions to the revised trades and technology program
    b. Introduction to the honours program in the grad years
    c. Academic achievements of the 2025 grad class
    d. 90% university acceptance of graduates
6. Athletics Achievements:
    a. Introduction to the revised volleyball, basketball, track and field, and soccer programs
7. School clubs, 40th anniversary celebration, cultural events, community engagement (alumni and donors), technology and innovation.
8. School's parent survey.
9. Student support and well-being program offered by the school.
10. The professional development program is reviewed annually, with an emphasis on enhancing teachers' skills and continuous learning. The school offers 5 Professional development days to the employees.
11. Goals for the 2025 school year, which included:
    a. Online Programs,
    b. Bringing in keynote speakers,
    c. Early screening of younger students for FSA's,
    d. Honours Programs,

e. Studen well-being

His closing remarks included a thank-you note and appreciation of the members, including parents, and the board.

<u>FINANCIAL STATEMENT 2024-2025 AND BUDGET ESTIMATES 2025</u>

The board secretary requested the board treasurer and the board's appointed accountant to present the financial statements for 2024-2025 and the budget estimates for 2025. The accountant and the treasurer presented the following:

1. 2024-2025 Financial Summary
2. 2025-2026 Budget Summary

The treasurer requested that the members review the summary document included in the package, which was displayed on the projector during the meeting. He gave the members the opportunity to ask questions. A few members raised their questions, including the following:

1. Details of the line items and further description of some of the line items.
2. Year-over-year Annual Fee and Bus Fee
3. Raising funds to support the school's progress
4. Request to share the detailed audited financial statements and summary to be shared along with the meeting agenda in advance
5. If elections are being held, the introduction of the nominees must be presented to the members in advance

Parents requested that the financial report be presented again after making the changes to the line items and presentation of the audited financial statements and summary report.

The board of trustees directed the members to make an amendment request, and for the board of directors to present the financial report at a later date. He emphasized that the current meeting must move on to the next agenda points.

The board secretary requested that the motion to amend the financial report be made, and asked for the approval.

<u>Approved by:</u> Dr. Shavinder S. Gill and Mr. Surjit. S. Sahota

<u>Opposed by:</u> None

<u>SPECIAL NOTES:</u>

A few members requested cancellation of the board of directors elections held during the meeting, and that the re-election of the board of directors take place at a later date. The board of trustees pointed out that the agenda for the 2025 AGM has already been passed with the unanimous consent of all members and that the elections must not be cancelled.

The board secretary suggested scheduling a special meeting (continued AGM (CAGM)) within 45 days from the day of the current meeting, and that the amended financial report and the board of directors' elections be held during that meeting. There will be no changes to the candidates for the board of directors.

The scheduled CAGM date is October 26, 2025, at 3 PM PST.

The motion to pass the CAGM schedule was approved by all the members present during the meeting.

The agenda of the CAGM will be as follows:

1. Election of three (3) Board of Directors
2. Approval of the Financial Statement (2024-2025) and Budget Estimates (2025-2026)
3. Election of the Nominating Committee for the year 2025-2026.

NEW BUSINESS

The board secretary requested the school business manager, Mr. Loveraj S. Grewal, to present the new business report. The business manager discussed the following points:

1. Future Plans of the School
    a. Teachers Retention
    b. Curriculum
    c. Investing in Trades and Technology
    d. Arts Education and School Extra-curricular Clubs
    e. Athletics facility- upgrading the gym
    f. Kindergarten families and new incoming families interviews at the time of registration
2. Renovation Updates
    a. The gym facility's change rooms have been upgraded
    b. The indoor gymnasium renovations have been completed
    c. The next focus will be on library renovation and bringing more resources
    d. Soccer and Track and Field need upgrading. The school plans to start fundraisers to secure investments for these future plans
    e. To reduce the cost in the long run, the school is investing in solar system reinforced panels
    f. More parking spaces have been built to accommodate the school community
    g. Portables have been renovated to accommodate language arts and music classes
    h. A new janitorial company have been recruited
    i. Highway 1 Proposal- The school has submitted the proposal to the relevant ministry and government departments to provide a solution to the current traffic concern of the community
3. Dasmesh Early Learning Centre
    a. The school will be introducing a childcare centre with a pre-school program for the age group, 30 months to 5 years
    b. The licensing application is in progress
    c. The launch of the childcare is to fulfil the ongoing demand of the current parent members and to include an additional revenue stream for the association

ADJOURNMENT

President of the board of directors, Mr. Gurpiar S. Romana, declared the 2025 Annual General Meeting adjourned at 4:25 pm.

Dasmesh Punjabi Educational Association (DPEA)
CONTINUED ANNUAL GENERAL MEETING (CAGM) MINUTES

Date: October 26, 2025
Location: 5930 Riverside Street, Abbotsford, BC, V4X 1T8
Cafeteria, 3rd Floor, Building B

CALL TO ORDER
The meeting was called to order at 3:07 p.m. on Sunday, October 25, 2025, by the President of the Board of Directors, Mr. Gurpiar S. Romana

LAND ACKNOWLEDGEMENT
Mr. Shabnam S. Brar, Secretary of the Board of Directors (the board secretary), began the meeting with slides and requested that the School Business Manager, Mr. Loveraj S. Grewal, read the Land Acknowledgement.

RULES AND REGULATIONS OF THE MEETING
The school business manager introduced the rules and regulations (code of conduct) of the CAGM (Meeting), including the main points:

1. If any member has a question, they must raise their hand and come to the front to speak into the microphone by stating their name and membership type.
2. Two questions were allowed by the member to ensure the meeting ran smoothly and on time.
3. Eligibility to vote: Only members in good standing who are registered parents of currently registered students of Dasmesh Punjabi School, or approved donor members, may vote for the Board of Directors. Voting must be cast in person; voting by proxy is not permitted.
4. The affairs of the Association shall be administered by a Board of Directors consisting of nine (9) elected Directors.
5. Nominating Committee: Eligible members may serve on the Nominating Committee, which identifies, encourages and reviews committed nominees for the board of directors or trustees, confirms the eligibility of candidates for election at the AGM, and ensures fair, transparent and ethical elections. The members of the nominating committee must uphold confidentiality, accountability, and neutrality.

APPROVAL OF AGENDA
The board secretary presented the meeting agenda. The motion to pass the agenda was approved unanimously and was opposed by none.

ELECTION OF THE BOARD OF DIRECTORS
The board secretary requested the current nominating committee members to present the election fo the board of directors and the voting process. Mr. Mondair and Mr. Samra, the

current members of the nominating committee, explained the process in English and Punjabi, respectively.

The board secretary then presented the names of the current board of directors and stated that there are 3 termed board members. The 3 positions, valid for 3 years, are to be filled, and there are 4 nominees. He presented the nominees' names: Mr. Shabnam S. Brar, Mrs. Karamjit K. Sandhu, Mrs. Harpaljit K. Dhaliwal, and Mr. Money S. Kaler. He mentioned that voting will begin now, with 20 minutes for members to vote before moving to the next agenda item, and that it will continue throughout the meeting and conclude at the end of the meeting. The members started voting, and the meeting was resumed at 3:36 PM.

FINANCIAL STATEMENT FOR THE YEAR 2024-2025 and BUDGET ESTIMATES FOR THE YEAR 2025-2026

The board secretary requested that the board treasurer, Mr. Bansal, and the board's appointed accountant, Mr. Parmar, present the financial report for 2024-2025 and the budget estimates for 2025. The board secretary mentioned that the financial report details were shared with the members and gave them an opportunity to ask questions about the report, if any. No questions were asked.

Mr. Parmar presented the compiled financial information report to the members, which included the statement of financial position, statement of operations, statement of changes in net assets, statement of cash flows, and notes to compiled financial information.

While discussing the Long Term Debt, the board treasurer, Mr. Bansal, mentioned that the TD Mortgage bearing interest at 2.606% per annum is repayable in monthly blended payments of $34,047. The loan matures on April 30, 2026, and the board will review proposed interest rates from various financial institutions and proceed with the one offering the most competitive rate. He requested that the motion be passed, and it was carried unanimously, and no one opposed.

Mr. Bansal answered a few questions from the members, including the solar system project, gurdwara donations, and major renovations and their funding.

The board secretary requested a motion to pass the financial report, and it was approved with unanimous consent.

ELECTION OF NOMINATING COMMITTEE FOR THE YEAR 2025/2026

The board secretary presented the names of the members of the current Nominating Committee (2024/2025): Gurdeep S. Mondair, Sukhwant S. Samra, and Gurdeep S. Khosa. He mentioned that there must be 3 core members and 1 additional member. He also explained the roles, rules, and responsibilities of the committee members, as well as the guidelines for the nominating committee, as per the association's constitution.

The following members were nominated and selected for the year 2025-2026 nominating committee:

3 core members:
Mr. J. Dosanjh: Nominated by Mr. B. Bansal
Mrs. R. Kari: Nominated by Ms. B. Sandhu
Mrs. H. Mandair: Nominated by Mrs. S. Dhillon
1 additional member:
Mr. Ranjit. Brar: Nominated by Mrs. S. Brar

The board secretary announced that the results of the board of directors' election will be announced shortly. He also thanked everyone for their attendance. In addition, the board president reflected on the need for volunteers to support the school in various activities.

The voting results were announced as follows:
Mr. Shabnam S. Brar: Appointed to the board of directors with 165 votes
Mrs. Karamjit K. Sandhu: Appointed to the board of directors with 145 votes
Mrs. Harpaljit K. Dhaliwal: Appointed to the board of directors with 145 votes
Mr. Money S. Kaler: Not appointed as board of directors with 58 votes

ADJOURNMENT
President of the board of directors, Mr. Gurpiar S. Romana, declared the 2025 Continued Annual General Meeting adjourned at 4:30 pm.